

Cotton University

College Hostel Road, Panbazar, Guwahati- 781001

www.cottonuniversity.ac.in

No. CU/S&P/2017/12/4582-87

17 August, 2017

Notice Inviting Quotations

NIQ No. CU/2017/44 Dated August 14, 2017

Sealed quotations are invited from manufacturer/dealer/distributor/supplier in two bid system (technical and price bid) for supply and installation of Desktop Computer and Printer for Cotton University.

The detailed NIQ document is available in the website www.cottonuniversity.ac.in. Last date of submission of sealed quotations to the undersigned is **24th August, 2017 up-to 2:00 PM** and the quotations will be opened on the same day at 3:00 PM. Sealed quotations are to be submitted during office hours. Participating firms may attend at the time of opening of the quotations.

Registrar
M. S. J. N.

Copy for information to:

1. P.S. to the Vice Chancellor for the appraisal of the Hon'ble Vice Chancellor
2. System Manager, he is requested to upload this notice in the University website
3. Finance Officer
4. Prof. Bhupen Goswami, Dept. of Physics
5. Office file

Detail terms and conditions for participation

The manufacturer/dealer/distributor/supplier should meet the following minimum terms and conditions and criteria:-

- 1.1. All relevant Trade Registration Certificates for Kamrup Metropolitan jurisdiction, Tax Registration Certificates applicable in Assam, tax clearance certificates must be attached.
- 1.2. The equipments are to be supplied and installed in Cotton University. Rates should be quoted accordingly.
- 1.3. Letter of authorization/ dealership certificate from manufacturer should be furnished where necessary.
- 1.4. Detailed Specifications of model quoted must be provided in the technical quotations.
- 1.5. Successful applicant must provide three years post commissioning services and warranty.
- 1.6. Earnest money of @2% of the total quoted value must be submitted in separate envelop with the technical bid.
- 1.7. The Quotation must be submitted in two envelope system clearly super scribed on the top of the envelope as "Quotation for supplying and installation of Desktop Computer and Printer" specifying technical and price bid wherever applicable:
 - i) The technical bid with detailed specifications/description of items, all relevant documents etc. of the submissions, and
 - ii) The price bid against the detailed specifications/descriptions of items
- 1.9. Price bid will be considered only after having qualified in the technical bid evaluation.

Documents which must be submitted along with the quotation are as follows:

- i) Duly signed copy of the detailed NIQ paper
- ii) Dealer/Distributor Certificate, where applicable
- iii) Trade License for Kamrup Metropolitan jurisdiction, applicable Tax Registration Certificate for Assam, and IT returns copy
- iv) Copy of the PAN Card
- v) EMD



Handwritten signature and date stamp: 18/11/18

Detailed Specifications

| S. No. | Item | Technical Specifications |
|---------------------------|------------|---|
| A Desktop Computer | | |
| 1 | 280 G2 MT | <ul style="list-style-type: none"> i) Core i3 ii) 4GB RAM iii) 1TB HDD iv) DOS v) 3 yrs onsite warranty |
| 2 | Monitor | <ul style="list-style-type: none"> i) 18.5" |
| 3 | UPS | <ul style="list-style-type: none"> i) 1KVA (offline) |
| 4 | Windows OS | <ul style="list-style-type: none"> i) 10 Home (32Bit / 64Bit) |
| 5 | MS Office | <ul style="list-style-type: none"> i) Std. 2016 SNGL OLP NL Academic Licence |
| B Printer | | |
| 6 | Printer | <ul style="list-style-type: none"> i) Print speed black: up to 18ppm ii) Duty cycle (monthly A4): up to 8000 pages iii) Recommended monthly page volume: 250–2000 nos. iv) Print technology: laser v) Print quality black (best): up to 600x600 dpi (1200 dpi effective) vi) Print resolution technologies: FastRes 600; FastRes 1200 vii) Dual digit numeric LED viii) Processor speed: 400 MHz or higher ix) Functions: print, copy and scan |

Handwritten signature and date:

 1/2/18

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Details of Price

| S. No. | Item | Make and Model No. | Item Rate in INR (A) | HSN Code No. (B) | Rate of GST in % (C) | Amount of GST in INR (D) | Price in INR (E=A+D) | Qty. in no. (F) | Amount in INR (G) |
|---------------------------|------------|--------------------|-------------------------|---------------------|-------------------------|-----------------------------|-------------------------|--------------------|----------------------|
| A Desktop Computer | | | | | | | | | |
| 1 | 280 G2 MT | Make: | | | | | | 1 | |
| | | Model No.: | | | | | | | |
| 2 | Monitor | Make: | | | | | | 1 | |
| | | Model No.: | | | | | | | |
| 3 | UPS | Make: | | | | | | 1 | |
| | | Model No.: | | | | | | | |
| 4 | Windows OS | Make: | | | | | | 1 | |
| | | Model No.: | | | | | | | |
| 5 | MS Office | Make: | | | | | | 1 | |
| | | Model No.: | | | | | | | |
| B Printer | | | | | | | | | |
| 6 | Printer | Make: | | | | | | 1 | |
| | | Model No.: | | | | | | | |

10/8.