

# Cotton University

College Hostel Road, Panbazar, Guwahati- 781001  
[www.cottonuniversity.ac.in](http://www.cottonuniversity.ac.in)

No. CU/S&P/2017/08/ 4358-62

10 August, 2017

## Notice Inviting Quotations

**NIQ No. CU/2017/42 Dated August 10, 2017**

Sealed quotations are invited in two bid system (technical and price bid) for supply and installation of High Configuration Laptop and Basic Printer for Cotton University, from manufacturer/ dealer/distributor/ supplier.

The detailed NIQ document is available in the website [www.cottonuniversity.ac.in](http://www.cottonuniversity.ac.in) . The last date of submission of sealed quotations to the undersigned is **22<sup>nd</sup> August, 2017 up-to 2:00 PM** and the quotations will be opened on the same day at 3:00 PM. The sealed quotations are to be submitted during office hours. The participating firms may attend at the time of opening of the quotations as per date and time mentioned above.



Registrar

Copy to:

1. P.S. to the Hon'ble Vice Chancellor for the appraisal of the Hon'ble Vice Chancellor
2. HoD – Geology, for information
3. Dr. Amiya Baruah, P.I. – DST Project, Dept. of Geology, for information
4. Finance Officer, for information
5. System Manager, he is requested to upload this in the University website
6. Office file

### **Detail terms and conditions for participation**

The manufacturer/dealer/distributor/supplier should meet the following minimum terms and conditions and criteria:-

- 1.1. All relevant Trade Registration and Tax Registration certificate(s) applicable to Assam, tax clearance certificates must be attached.
- 1.2. The equipments are to be supplied and installed in Cotton University and the rates should be quoted accordingly.
- 1.3. Letter of authorization/ dealership certificate from manufacturer should be furnished where necessary.
- 1.4. Detailed Specifications of model quoted must be provided in the technical bid.
- 1.5. Successful applicant must provide two years post commissioning services and warranty.
- 1.6. Earnest money @2% of the total quoted value must be submitted in separate envelope with the technical bid.
- 1.7. The quotation must be submitted in two envelope system clearly super-scribed on the top of the envelope as "Quotation for supplying and installation of High Configuration Laptop and Basic Printer" specifying technical and price bid wherever applicable:
  - i) the technical bid with detailed specifications/description of items, all relevant documents etc. of the submissions, and
  - ii) the price bid against the detailed specifications/item descriptions
- 1.9. The price bid will be considered only after having qualified in the technical bid evaluation.

**Documents which must be submitted along with the quotation are as follows:**

- i) Duly signed copy of the detailed NIQ document
- ii) Copy of Dealership/Distributorship Certificate, where applicable
- iii) Copy of Trade License and Tax Registration Certificate(s) applicable to Assam, and IT returns copy
- iv) Copy of the PAN Card
- v) EMD

10/18/21

## Specifications

Sl. No.	Particulars	Technical Specifications
1	High Configuration Laptop (Thinkpad E470)	<ul style="list-style-type: none"> <li>i) Intel Core i5-7200U 7<sup>th</sup> Gen Processor</li> <li>ii) 14" HD Display</li> <li>iii) 16GB DDR4 RAM</li> <li>iv) 1TB 5400 RPM SATA HDD</li> <li>v) No ODD</li> <li>vi) Window 10 Pro</li> <li>vii) NVIDIA 940M 2GB Graphics</li> <li>viii) Finger Print Reader</li> <li>ix) Web Cam</li> <li>x) 802.11ac WiFi</li> <li>xi) HDMI</li> <li>xii) Card Reader</li> <li>xiii) Spill Resistant Keyboard</li> <li>xiv) Backpack</li> <li>xv) <b>2</b> yr. Warranty</li> </ul>
2	Basic Printer (Laser Printer: M104A)	<p><u>General</u></p> <ul style="list-style-type: none"> <li>a) Recommended monthly page volume: 150 to 1500</li> <li>b) Print technology: LaserJet</li> <li>c) Print colours: No</li> <li>d) Duty cycle (monthly, A4): Up to 10,000 pages</li> <li>e) Functions: Print</li> <li>f) Duty cycle (monthly, letter): Up to 10,000 pages</li> <li>g) Mac compatible: Yes</li> </ul> <p><u>Printing</u></p> <ul style="list-style-type: none"> <li>h) Print speed black (normal, A4): Up to 22ppm</li> <li>i) Print speed black (normal, letter): Up to 23ppm</li> <li>j) Duplex printing: Yes</li> </ul> <p><u>Processor</u></p> <ul style="list-style-type: none"> <li>k) Processor Speed: 600 MHz</li> </ul> <p><u>Memory Card</u></p> <ul style="list-style-type: none"> <li>l) Memory Card compatibility: No</li> </ul> <p><u>Paper handling</u></p> <ul style="list-style-type: none"> <li>m) Automatic paper sensor: No</li> <li>n) Paper tray (standard): 1</li> </ul> <p><u>Display</u></p> <ul style="list-style-type: none"> <li>o) Display: LED</li> </ul> <p><u>Paper Media</u></p> <ul style="list-style-type: none"> <li>p) Cable included: Yes, 1 USB cable</li> </ul> <p><u>Warranty</u></p> <ul style="list-style-type: none"> <li>q) Warranty: <b>2</b> Year limited warranty</li> </ul>

  
20/8/18

**Price Details**

Sl. No.	Item	Unit	Make and Model No.	Rate in INR (A)	HSN Code No. (B)	Rate of GST in % (C)	Amount of GST in INR (D)	Price in INR (E=A+D)	Quantity in no. (F)	Amount in INR (G=ExF)
1	High Configuration Laptop (Thinkpad E470)	No.	Make:						1	
			Model No.:							
2	Basic Printer (Laser Printer: M104A)	No.	Make:						1	
			Model No.:							

*Handwritten signature and date: 10/11/17.*